



CHRIST CENTRAL

Job Description	
Role Title:	Youth Lead
Paid or voluntary	Paid: part time (21 hours / week)
Location/Based:	Christ Central, 3 London Road, Redhill, Surrey RH1 1LQ
Reports To:	Head of Staff
Context:	With a strong foundation of faith and its outward expression, Christ Central's young people have a culture of active participation, leadership, and engagement both within youth and the wider church. As well as leading youth services, including worship with their own band and co-leading our youth Instagram (@ccyouthredhill), the young people also serve in other areas, for example children's work and AV.

Youth Lead Responsibilities	
To lead and be responsible for the development of the youth work of Christ Central, committed to an empowering youth-led approach that engages youth in leadership and active contribution. In seeking to provide comprehensive ministry to the whole spectrum of youth within the church, the Youth Lead shall have oversight of all youth ministries, and shall be responsible and accountable through the Elder in charge of youth, to the church.	
Strategic Planning and Development	• Develop the strategy for Youth at CC across the entire age range (12 – 18 years) • Work with the Youth Elder to devise a balanced and engaging curriculum linked to the vision of CC • Work with the Outreach lead to equip and train volunteers with the tools and confidence to do youth outreach, helping the youth ministry actively reach young people in our area who don't yet know Jesus • Plan and be an active participant in any wider church activities relating to young people's activities etc e.g. Easter, Christmas, Church weekend together • Encourage and enable integration of youth into the life of the church • Work with 'gappers' / 'year project' volunteers in their work with youth • Organise youth group trips and ad hoc events, including booking venues • Regularly highlight and promote Youth Central to the wider church family
Sunday Mornings and Thursday evenings	• Prepare for the two youth meetings by setting up when on rota, holding prayer meetings, delivering the teaching with support of the team • To resource the team as needed in advance of a Sunday and Thursday • To provide youth the opportunity to learn more about and experience God in a way that is suitable to them, their age and their level of understanding • To have the flexibility to be able to adapt to the needs of Youth Central in line with the current climate and government restrictions • To regularly consider the registration process of the youth on a Sunday to ensure they are safeguarded and their wellbeing promoted
Leading Volunteers	• Lead a team of volunteers who run and facilitate age-specific ministries on a Sunday morning

	• Work with the Children's Lead to support the team of 'youth volunteers' (those age 15-17 inclusive) whilst they assist in Sunday morning children's work • Train all team leaders to be able to effectively and safely run the youth groups on a Thursday and Sunday • Develop communication and relationships between the various groups and their leaders / helpers • To recruit volunteers to work within the youth ministry with the support of other members of the team • To hold team meetings with members of the Youth Central volunteer team
Care and Discipleship of Youth	• Develop the pastoral care of youth and those who work with them in CC • Work with the Discipleship Lead to explore ways to develop age-appropriate discipleship within CC for youth • Teach (alongside others) at youth events and activities e.g. Church Weekend Away, Easter etc • Have awareness of working with youth with additional needs and implement activities / spaces which assist in their comfort on a Sunday morning or Thursday evening • Work with the Children's Lead to ensure a smooth transition from children's ministry to youth, exploring ways to develop and enhance this • Work with the 18-25s ministry lead to develop and support the transition from youth onwards • Check-in on workers and leaders and support them as necessary – this may include asking an elder / other leader / pastoral support to talk with them
Safeguarding	• To actively participate as a member of the Safeguarding Team • To be a 'Lead Recruiter' and to ensure that the recruitment process for volunteers is followed • Oversee recruitment process of workers and ensure all are DBS checked and have frequent safeguarding training • Ensure DBS renewals are up to date and the renewal process is robust and is followed • Ensure CC safeguarding policy and procedures are in place and implemented for youth • Ensure youth records and files are kept up to date, securely stored and backed up, and that CC's data protection policy is maintained • Ensure compliance with CC Health and Safety policy, Risk Assessment, Confidentiality and any other relevant policies and procedures • Look at and implement appropriate ways of communicating with young people using current technology in accordance with GDPR • Raise any Safeguarding issues with the Safeguarding Team Lead
Communication	• Serve as the central point of contact for Youth leaders, parents and youth • Maintain an up-to-date contact records on Churchsuite for all youth and their parents/guardians • Provide verbal updates on youth work to the wider church on Sunday mornings, as appropriate • Work with the Communications lead to ensure CC members know what is happening and where. The church should know the timetable of youth events coming up 6 months in advance, to encourage wider involvement and prayer from the church body

	• Communicate opportunities for people to be involved in serving on the youth teams • Work with the comms lead to ensure the CC website is up to date with youth events and dates • Work with the comms lead to ensure events which are open to those in the community and outside the church are communicated well and widely to reach the intended audience
Reporting	• Regular bi-monthly reporting will be required, providing updates on recent and upcoming activities and progress, and highlighting any concerns or issues as appropriate. Where projects are undertaken, project-specific reporting will also be required. These updates will contribute to reports prepared by the Lead Elder and Head of Staff for the Trustees.
Finance	• Plan and manage the budget for your area, ensuring resources are used wisely and in alignment with the church's vision. With support from the finance team, take a forward-looking approach that reflects both current needs and opportunities for growth, considering how your budget reflects and enables the direction we are called to pursue.
Training	• To continue to undertake relevant training applicable to personal growth and development e.g. first aid training, spiritual development, safeguarding, child protection to support ongoing personal and professional development • To attend training courses relevant to the building of the youth ministry and with suitable team members
Prayer	• Pray regularly for our young people • Input into wider church prayer meetings when specifically praying for youth and youth work at CC • Seek direction from God as to what areas / where / who to be developing youth work ... where to be spending time and resources • Raising the profile of praying for youth in CC, be this on a Sunday morning, at monthly prayer meetings or other times
Beyond CC	• Build relationships with other churches to encourage / gain expertise and to create collaborations
Staff Team	• Actively participate in the staff team, and as required or directed, supporting wider team activities, projects or events that fall outside the direct scope of this role, reflecting a collaborative and flexible approach to teamwork.

Person Specification			
	Essential	Desirable	Evidenced by
Knowledge & Experience:	Have the recognised experience of working effectively with youth and their families. Evidence of safeguarding training completed to date. Possess significant organisational skills Experience of working within a team. Experience of leading and nurturing teams of volunteers.	A nationally recognised qualification in children/youth work/ general ministry/ theology Experience of working in a local church context	Cover letter, CV, Interview
Technical Proficiency:	Familiar with Microsoft 365. Experience of using a database. Ability to quickly learn new systems.	ChurchSuite, ExpensePlus	Cover letter, CV, Interview
Communication Skills:	Possess strong interpersonal skills. Has the ability to communicate effectively with a wide range of people – church members, staff, volunteers, children, parents. This could be in person, in writing and over the phone, in a disciplined manner and exercising sound judgement. Good and active listener.		Cover letter, Interview
Personal Attributes / Character:	Passionate about youth and connecting them to God. Able to share the Christian faith in a way youth can relate to. Reliable & punctual. Self-starter and with proven ability to manage own priorities. Able to manage administration effectively, managing own diary and activities and recognising the importance of doing so. Concur with the vision and values of Christ Central.	Thrives within a flexible working pattern	Cover letter, CV, Interview
Occupational Requirements	Availability to work on Sunday. As a core member of the church team and as an important part of our staff team with pastoral responsibility, there is an occupational requirement for the postholder to be a practicing Christian who agrees with our statement of faith.	Driving licence	